

# BYRNEVILLE ELEMENTARY SCHOOL BOARD OF DIRECTORS MINUTES

Date: April 24, 2024  
Call to Order: 4:11 p.m.  
Facilitator: Shelley Levins

## In Attendance

Board Members

Shelley Levins  
Mike Digmon  
Brandy Carter  
James Moretz

School Staff

Ashley Trawick  
Jacke Johnston  
Lisa Anderson  
Tracey Barberree

## Approval of Agenda

The agenda for the meeting was reviewed. Brandy Carter made a motion to approve the agenda, James Moretz seconded the motion and the motion passed.

## Public Forum

None

## Approval of Minutes

The minutes were reviewed from the February 7, 2024 meeting. James Moretz made a motion to approve the minutes, Mike Digmon seconded the motion and the motion passed.

## Financial Report

Lisa Anderson presented the financial reports for January, February and March 2024. James Moretz made a motion to approve the financial report, Mike Digmon seconded and the motion passed.

## Unfinished Business

- Savings Account/Certificate of Deposit  
Mike Digmon researched local banks for the best rate for CDs at this time. His recommendation is to consider CDs at All In Credit Union, Gulf Winds Credit Union and/or United Bank based on the best rates at this time. After some discussion motions were made to:
  - Close the Savings Account at Regions Bank
  - Close the CD that is currently held at Regions Banks
  - Move those funds and excess funds from the operating account into two CDs (\$250,000 at All In Credit Union for 1 year CD and \$250,000 at United Bank for a 6 month CD)
  - Maintain existing checking account at Regions BankMike Digmon made the motion, James Moretz seconded and the motion passed unanimously.
- Staff Leave Time  
As requested by the Board in the previous meeting, Lisa Anderson reported the estimate pay outs for employees who choose to cash out their leave time. The estimate for support personnel is \$2,500 as of the date of the meeting. For the teacher leave time, the estimate at 80% payout for all would be approximately \$9,000.

## Principal's Report

Mrs. Trawick presented her report:

- Enrollment  
Current enrollment is 189
- Staffing  
Rebecca Wise is no longer employed as Custodian. Kathryn Miller is now working as both bus driver and custodian.
- Building and Grounds  
Nothing new to report
- Health and Safety  
Nothing new to report

## New Business

- Schedule of Meetings for 24-25 school year  
Lisa Anderson proposed dates next year's Quarterly Meetings. Brandy Carter made a motion to approve the schedule, James Moretz second and the motion passed.

- **Budget Workshop**  
The Annual Budget Workshop was scheduled for June 19, 2024 at 9:00 in the school library.
- **Bonus/Raise for Principal Duties**  
The Board will discuss a raise at the budget meeting in June. James Moretz made a motion to give Ashley Trawick a \$10,000 bonus, Mike Digmon seconded and the motion passed unanimously.

### **Next Meeting**

Board Workshop: June 19, 2024

Board Meeting: July 31, 2024

The meeting was adjourned at 5:24 p.m.